
1.0 ~~The investigator and the sponsor are responsible for the costs of the investigation. These costs will be reported in the investigator's report.~~

2.0 Purpose

4.2 All mandatory and committed cost sharing must be reported to the sponsoring funding agency as unreimbursable cost to the agency.

4.3 Unless specifically required by the sponsoring agency, the inclusion of voluntary committed cost sharing in the budget of a proposal is discouraged.

4.4 All cost sharing commitments must be submitted in writing and approved by the appropriate administrators prior to the submission of any proposal that included cost sharing.

4.5 Cost share included in a proposal should be stated as a percentage of total cost.

4.6 The Unit of Grants and Contracts must ensure that adequate documentation is provided to support cost share reported to the funding agency.

4.7 The Principal Investigator must maintain records of all project related costs, which supports cost share reporting.

5.0 Employee Adherence

Employees are required to adhere to these guidelines. Willful disregard of this policy shall be considered non-compliance and may result in a formal reprimand up to and including termination. The information stated in this policy pertains and applies to applicable employees, departments and funding sources of the University.